

*MINUTES OF THE
MEETING OF THE BOARD OF DIRECTORS FOR FIAFW, INC.
SCHOOL BOARD OF HIGH POINT ACADEMY – FORT WORTH
March 22, 2018 / 7:06 PM*

A regular meeting of the Board of Directors of the above referenced corporation was held on March 22, 2018 at 1256 Jim Wright Freeway, White Settlement, TX. Meeting was called to order by President Connie Barnett at 7:06 PM.

BOARD MEMBERS PRESENT:

Connie Barnett, Randy Cox, BK Myles, Nathan Starmer

QUORUM PRESENT:

Yes

OTHERS PRESENT:

Katie P. Stellar, Dana Yates, Arlian Richards, Karen Mowbray (by phone)

PURPOSE OF THE MEETING:

Updates and Discussion of the following:

PROCEEDINGS:

Reports:

- **Arliana Richards** –reported that STAAR Testing (**State of Texas Assessment of Academic Readiness**) will begin. Grades 4th and 7th will be doing the writing test and 8th will be doing the Math test, as well as TELPAS for ESL students. Also there will be STAAR Alternative 2 testing for students with severe learning disabilities. Then there is a 3 week break and the 2nd part of STAAR will follow.
- **Dana Yates** – Reported 4th 6 weeks attendance percentage is 92.9%, compared to last year's 93.65%. Noticed a huge up swing of attendance since returning from Spring Break. Reported the lottery was held on March 7th at 6:34 p.m. With the new electronic system in place, the lottery was completed done at 7:20 p.m. The validation process began, parents where contacted and everything was completed by 8:30 p.m. Reported new student totals for both campuses, there are 593 on the wait list, 328 accepted, 112 outstanding. FW campus 574 wait list, 122 accepted and 32 outstanding. For the SFW campus 19 wait list, 206 accepted and 80 outstanding. Reminder emails and letters have been sent out to parents for March 30th deadline. Also reported the yearly TEA Desk Audit went well. It has been completed and submitted. Presently working on the Submission 3 report which is not due until June.
- **Katie Stellar** – Reported the CAM Loan (Charter Asset Management) has been paid off. 😊 Construction at campus #2 is under way and projected to be completed by the beginning of July. Discussed hosting community meetings at the new campus to have a presence in the community. Leslie James resigned as the HPA Business Manager and Katie will be meeting with Charter School Success to make sure that HPA stays in compliance and in order until that position is filled. Reported during the bid process that all new vendors present their product at the April 19th board meeting. (i.e. uniform vendors, after school providers) Reported following up with Pastor Powell at Castleberry Baptist Church about the financial arrangements and time frame with the resurfacing of

the parking lot. Pastor Powell agreed to the terms and was grateful for the portion HPA will be covering.

- **Karen Mowbray** (CEO - Charter Schools Success) – HPA Financial reports presented documents and graphs. Reported budget spending progress, application deadlines, budget deadlines, budget amendments, line items expenditures, and requirements to stay compliant with TEA. Reported HPA is right on track and is in great shape financially.

Discussion/Action Items:

The following Corporate Actions were taken by appropriate motions duly made, seconded, and adopted by a majority vote of the Board of Directors entitled to vote (unless a higher voting approval is stated)

- a. Financial Reports – Motion made by Nathan Starmer, 2nd by BK Myles. (Approved)
- b. Board Resolution – Dana Yates explained TEA requested a signed separate resolution, along with the minutes to be submitted.
- c. Executive Session – Motion made by Nathan Starmer, 2nd by BK Myles @ 8:26 p.m.
- d. Reconvene from Executive Session – Motion made by Nathan Starmer, 2nd by Connie Barnett (9:21 p.m.)
- e. Request by Board Member for items to be placed on agenda for next Board meeting.

Adjourn

- Motion made by Nathan Starmer, second by BK Myles to adjourn meeting at 9:22 p.m.

Adjournment Approved

Minutes submitted and certified by Secretary BK Myles



BK Myles
Secretary