

*MINUTES OF THE
MEETING OF THE BOARD OF DIRECTORS FOR FIAFW, INC.
SCHOOL BOARD OF HIGH POINT ACADEMY – FORT WORTH
April 18, 2017 / 7:00 PM*

A regular meeting of the Board of Directors of the above referenced corporation was held on April 18, 2017 at 1256 Jim Wright Freeway, White Settlement, TX. Meeting was called to order by Interim President Connie Barnett at 7:05 PM

BOARD MEMBERS PRESENT:

Connie Barnett, Randy Cox, Jaye Sanford, BK Myles

QUORUM PRESENT:

Yes

OTHERS PRESENT:

Dana Yates, Katie Stellar, Leslie James

PURPOSE OF THE MEETING:

Updates and Discussion of the following:

- ❖ Status of the School, upcoming school year, admissions and enrollment, budget and financing

PROCEEDINGS:

I. Reports:

- Katie Stellar – Talked about ADA Inspection on the new building, carpet and drinking fountains were added to both modules. Conducted a staff survey to get a feeling on how things are going. Expecting to go from 785 students to 976. (4) classes each K-8th. Looking at a full time Spanish Teacher and ASL for K-5.
- Brian Lott – Not present at this meeting
- Dana Yates – 95.34% attendance for the 5th of the 6 weeks, 96.00% is good. 110 new students committed to attend next year waiting on 52 others. 600+ on current waiting list.
- Leslie James – Gave the schools Financial Report of School. Went over proposed budget for 2017-2018 school year.

II. Discussion Topics

The following Corporate Actions were taken by appropriate motions duly made, seconded, and adopted by a majority vote of the Board of Directors entitled to vote (unless a higher voting approval is stated):

- Approval of Minutes from Meeting 2.28.2017, motion made by Jaye Sanford, second by Randy Cox.
Minutes Approved
- Revise 2016-2017 Budget, motion made by BK Myles, second by Jaye Sanford.
Motion Approved
- Approve proposed 2017-2018 budget, motion made by Randy Cox, second by BK Myles.
Motion Approved
- Approve proposed calendar for 2017-2018 calendar year with the ability to change at later date, motion made by BK Myles, second by Randy Cox
Motion Approved

- o Motion made by Jaye Sanford, second by Randy Cox to enter Executive Session.
Motion Approved
- o Motion Made by Randy Cox, second by Jaye Sanford to leave Executive Session.
Motion Approved

III. Adjourn

- Motion made by BK Myles, second by Jaye Sanford to adjourn meeting at 9:10 PM
Adjournment Approved

Minutes submitted and certified by Secretary, Randy Cox



Randy Cox
Secretary

**MINUTES OF THE
MEETING OF THE BOARD OF DIRECTORS FOR FIAFW, INC.
SCHOOL BOARD OF HIGH POINT ACADEMY - FORT WORTH
May 18, 2017 / 7:13 PM**

A regular meeting of the Board of Directors of the above referenced corporation was held on May 18, 2017 at 1256 Jim Wright Freeway, White Settlement, TX. Meeting was called to order by Interim President Connie Barnett at 7:13 PM

BOARD MEMBERS PRESENT:

Connie Barnett, Randy Cox, Jaye Sanford,

QUORUM PRESENT:

Yes

OTHERS PRESENT:

Brian Lott, Dana Yates, Katie Stellar, Leslie James

PURPOSE OF THE MEETING:

Updates and Discussion of the following:

- ❖ Status of the School, upcoming school year, admissions and enrollment, budget and financing

PROCEEDINGS:

IV. Reports:

- Katie Stellar – Talked about interviewing for staff positions. 10% turnover this school year. Visited about the amount of time it is taking to respond to emails from complaining parents. Possibly adding a 5th K and 1st grade classes. This would increase enrollment by 42 students. Scheduling a meeting with bank to talk about private bonds.
- Brian Lott – talked about the STARR Scores
- Dana Yates – No report
- Leslie James – Unchanged

V. Discussion Topics

The following Corporate Actions were taken by appropriate motions duly made, seconded, and adopted by a majority vote of the Board of Directors entitled to vote (unless a higher voting approval is stated):

- Motion to read Minutes from Meeting 4.18.2017 at ^{meeting, motion made by Jaye Sanford,} second by Randy Cox. *Approved with corrected date*
Motion Approved
- Counter offer to Charter School Success, LLC for a cap on charges of: \$7500.00 per month 1st year up \$10,000.00 2nd and 3rd years, motion made by Jaye Sanford, second by Randy Cox.
Motion Approved
- Policy change: If nurse sends a student home, the early dismissal will not count against perfect attendance. MUST be added to Student and Employee Handbook. Motion made by Jaye Sanford, second by Randy Cox.
Motion Approved
- Approve proposed changes for 2017-2018 school calendar, motion made by Randy Cox, second by Jaye Sanford
Motion Approved
- Policy change: ANY movie, video, etc. shown in classroom must be approved by administration before showing to students. MUST be added to Employee Handbook motion made by Randy Cox, second by Jaye Sanford
Motion Approved
- Policy change: ONLY 12 month employees will receive 10 days paid vacation each school year. Employee may carry forward up to 30 days of paid vacation. Options for vacation days: 1. Employee may use vacation days during the school year with approval from employee's supervisor. 2. Employee may accumulate a maximum of 30 vacation days in any given year. Any unused days over 30 will be forfeited unless written request for participation in the Vacation Buy-Back Program is received by June 30th. 3. Employee may participate in the Vacation Buy-Back Program for any unused accumulated vacation days or a portion of unused accumulated vacation days up to a maximum of 30 days to be purchased by HPA with a written request (letter or email) to the Business Office no later than June 30th. Payment will be on the regular July paycheck following the request. 4. Terminated employees (except those terminated for misconduct) will be compensated upon written request for any unused vacation days up to 30 days, at the daily rate equal to the daily wages at the time of termination. Motion made by Jaye Sanford, second by Randy Cox,
Motion Approved

- Motion made by Randy Cox, second by Jaye Sanford to enter Executive Session.
Motion Approved
- Motion Made by Randy Cox, second by Jaye Sanford to leave Executive Session.
Motion Approved

VI. Adjourn

- Motion made by Randy Cox, second by Jaye Sanford to adjourn meeting at 8:54 PM
Adjournment Approved

Minutes submitted and certified by Secretary, Randy Cox



Randy Cox
Secretary

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